

**MACS SUPPORTING YOUNG PEOPLE
CLOSED ANNUAL GENERAL MEETING**

AGENDA

TUESDAY 23 JUNE 2015

Lisburn Office

5.30pm-6.00pm

Present:

Suzanne Melville (SMT)	Sinead O'Flaherty (SMT)
Kate Martin (DCEO)	Karen Collins
Julie Rea	Grainne Mulgrew
Mairead O'Halloran	Sharon O'Connor
Michael Neill	Denver Lynn
Joe McMinn	Harry Barry (Chair)
Mary Ryan (CEO)	Sam Surgenor
Fiona Rollock	

Thomas Redpath & Catherine Loane from Accountants Baker Tilly Mooney Moore

Apologies: Billy Murphy

Minute Taker: Nick Heath

Comments from the Chair

Harry welcomed members of the Board to the AGM including new members
Proxy: Received from Billy – Mary to vote on his behalf

Minutes of previous Annual General Meeting

No matters arising. True and accurate account confirmed. Approved by all.

Annual Audited Accounts 2014/2015

Thomas Redpath and Catherine Loane from accountants Baker Tilly Mooney Moore presented an overview of MACS 14/15 accounts.

	13/14	14/15
Total income	£1.5million	£2.22million
Total expenditure	£1.4million	£2.165million
Surplus	£110k	£55k

Staff costs have increased due to expansion with new offices in Newry, Lisburn and expansions of Downpatrick. Staff numbers have increased by 11.

Thomas stated that MACS have had a good year and are in a healthy position with only the following concerns stated:

1. ISA260 – fixed asset register not in place having been on previous reports
2. Recommend that we start reconciling supplier statements quarterly
3. MACS have previously filed as a 'small company' which are very in depth, however we can file abbreviated accounts. The BoD agreed at this point to continue filing for a small company, in order to remain fully transparent to funders

Denver Lynn requested the following:

- Could the BoD see a copy of the ISA260
- He would also like to see the letter of representation that is signed by Mary
- Could the accountants also produce a written version of the verbal report presented to the BoD at the AGM for reference

This was all noted by Thomas and Catherine from the accountants.

Denver also queried this years' accountants fee - £5980 vs last years £3000. Thomas stated that there has been an increase, and last years was ex VAT so would actually have been £3600.

Harry Barry asked that bearing all queries in mind did the BoD accept the 14/15 accounts?

Approved by all

Appointment of Auditors

Re - appointment of Baker Tilly Mooney Moore confirmed for a 4th year approved subject to confirmation of fee. Mary to confirm price for audited accounts with BTMM partner Joanne Small. Denver Lynn proposed and Harry Barry seconded.

Any Members Proposed Resolutions

No resolutions to be considered

Appointment of Board of Directors

Agreed as follows to be appointed of another term of office (Listed alphabetically):

Karen Collins proposed by Julie Rea and seconded by Mairead O' Halloran

Denver Lynn proposed by Joe McMinn and seconded by Karen Collins

Joe McMinn proposed by Karen Collins and seconded by Harry Barry

Billy Murphy proposed by Mairead O' Halloran and seconded by Julie Rea

Mairead O'Halloran proposed by Julie Rea and seconded by Harry Barry

Julie Rea proposed by Sam Surgenor and seconded by Karen Collins

Sam Surgenor proposed by Joe McMinn and seconded by Mairead O' Halloran

Confirm appointment of Michael Neil – proposed by Denver Lynn and seconded by Karen Collins

Confirm appointment of Fiona Rollock – proposed by Julie Rea and seconded by Harry Barry

Resignation of Board of Directors

Harry Barry resigned as Chair.

Any other Business

Nomination for future chair to be balloted for next BoD meeting in September