



### **Our Vision**

**Life is great for children and young people**

### **Our Mission**

**Provide a range of support services for children and young people who have not had a fair deal in relation to housing, homelessness, mental health and participation**

### **Our Ethos**

**We need each other to make life work**

### **Our Values**

**We make our own choices**

**We take risks**

**We make mistakes and learn**

**We recognise our differences and challenge judgments**

## MACS SUPPORTED HOUSING SERVICE JOB DETAILS

**Job Title:** Sessional Worker

**Funding:** Funded by the Supporting People Housing Executive & Area Trust

**Responsible to:** Supported Housing Manager/Team Leader

**Location:** University St Belfast/ English St Downpatrick/ Canal St Newry/ Longstone St Lisburn

### **Typical Working Pattern below is subject to change:**

#### **Belfast**

- Waking Shift: 5pm – 5am (£9.88 per hour)
- Sleep in Shift: 8pm – 8am (£9.88 per hour for 5 hours awake per 12 hour shift and £50.40 sleep in allowance (1.00am to 8.00am) )
- Daytime cover including weekends and bank holidays - £9.88 per hour

#### **Downpatrick**

- Waking Shift: 6pm – 6am (£9.88 per hour)
- Sleep in Shift: 8.30pm – 8.30am (£9.88 per hour for 5 hours awake per 12 hour shift and £50.40 sleep in allowance (1.00am to 8.00am) )
- Daytime cover including weekends and bank holidays (£9.88 per hour)

#### **Newry**

- Waking Shift: 5pm – 5am (£9.88 per hour)
- Sleep in Shift: 9pm – 9am (£9.88 per hour for 5 hours awake per 12 hour shift and £50.40 sleep in allowance (1.00am to 8.00am) )
- Daytime cover including weekends and bank holidays (£9.88 per hour)

#### **Lisburn**

- Waking Shift: 5pm – 5am (£9.88 per hour)
- Sleep in Shift: 8.30pm – 8.30am (£9.88 per hour for 5 hours awake per 12 hour shift and £50.40 sleep in allowance (1.00am to 8.00am) )
- Daytime cover including weekends and bank holidays (£9.88 per hour)

**Holidays:** Currently Apportioned into hourly rate; this is currently under review

**It will be a requirement of this post to be registered with the Northern Ireland Care Council (NISCC).**

# **JOB DESCRIPTION / PERSON SPECIFICATION**

## **SERVICE OVERVIEW**

Newry, Downpatrick, Lisburn and Belfast Supported Housing Services (Move in to Move On) provides supported housing for young people who are homeless or leaving care to make the transition to interdependent living and their own tenancy. Lisburn and Downpatrick Services include short term (up to 10 days) 'Assessment' accommodation for 16/17 year olds presenting as homeless. The Service delivers high quality support to young people aged (16 – 21) to build the skills and confidence to maintain their own homes. Young people live with us for up to 2 years before moving on to their own tenancy in the community.

## **ROLE OVERVIEW**

To provide an accessible point of contact at night / weekends and to promote the protection and safeguarding of young people living at MACS.

To assist young people as they transition into adulthood and plan for their move on from Housing into the community

## **CORE DUTIES AND RESPONSIBILITIES**

- To actively promote the Welfare, Protection and Safeguarding of young people living in Supported Housing.
- To provide a point of contact for support, direction, guidance and problem solving for young people living in Supported Housing
- To provide continuity in Support and Safety (risk) management across shift patterns in accordance with Housing Policy and Procedures and associated communication mechanisms.
- To actively participate in an On Site induction (5 Shifts)
- To develop purposeful and nurturing relationships with young people
- To ensure that young people's ideas, thoughts and feedback are recorded and communicated.
- Support the move in and move on process

- To promote relationship building and problem solving between young people
- To provide practical and 'hands on' support regarding budgeting, cooking, cleaning and running a home, with young people and in conjunction with their support plans
- To adhere to existing safety plans.
- To consult and take direction in responding to arising safety concerns in order to promote safeguarding and child protection.
- Communicate promptly and effectively with PSNI, Emergency Duty Social Worker, Emergency Services, On Call and family/children's homes where appropriate.
- Ensure relevant recordings are completed in relation to safeguarding and Incidents before leaving shift.
- Complete and record Safeguarding floor checks on no less than an hourly basis, or more if directed in a Safety Plan or to promote Safeguarding in response to arising concerns.
- Ensure the security and safety of the building
- Adhere to the Housing health & safety and fire policy procedures and complete associated checks as appropriate or as directed at Handover
- Work effectively, ensuring information is communicated efficiently through the designated systems, in particular the Handover
- To maintain an accurate and up to date record of support provided to young people
- To maintain clear, young people friendly, written and verbal communication with and regarding young people
- To meet with the line manager for monthly supervision

- To communicate ideas, suggestions, concerns to your line manager
- To support young people to attend House meetings and other MACS events
- To support and engage young people to be a good neighbour and assist in the resolution of neighbourhood disputes
- To attend annual child protection training
- To work in accordance with MACS policies and procedures
- Promote team cohesion and development through reflective practice (Gibbs Model), innovative thinking, transparent communication and solution focused approach
- Undertake any other duties as required

### **PERSONAL REQUIREMENTS**

- The ability to build personable, purposeful and transparent relationships with young people.
- The commitment to work in accordance with MACS ethos and value base.
- The ability to communicate effectively to a wide range of people, including young people, verbally and in writing.
- The willingness to accept direction and supervision.
- The ability to reflect on practice, identify learning needs and take responsibility for continued professional development (with line management support).
- The willingness to work flexibly to respond to the needs of young people and to ensure the viability of the service
- The ability to maintain a comprehensive and up to date written record of work undertaken.
- To have the commitment to undertake relevant training.
- To be resilient and compassionate in a challenging environment
- To have good time keeping, time management skills and organisational skills.
- The ability to work on own initiative and as part of a Supported Housing team and within the Organisation.
- To represent the organisation in a professional manner.
- To bring enthusiasm and commitment to MACS.

## PERSON SPECIFICATION

<b>SKILLS AND KNOWLEDGE REQUIRED BY POST HOLDER</b>	
<b>CRITERIA 1</b>	
6 months experience of working with young people aged 16-21	<b>ESSENTIAL</b>
<b>CRITERIA 2</b>	
Understanding of young people who have been homeless, have left care or have high support needs	<b>ESSENTIAL</b>
<b>CRITERIA 3</b>	
Ability to manage conflict and aggression	<b>ESSENTIAL</b>
Ability to work with young people who abuse substances	<b>ESSENTIAL</b>
Ability to support young people to set up and run a home	<b>ESSENTIAL</b>
<b>CRITERIA 4</b>	
Can use feedback to develop practice	<b>ESSENTIAL</b>
To be resilient and compassionate in a challenging environment	<b>ESSENTIAL</b>